

2021 Summer Accommodation during COVID-19 Pandemic

Dear residents:

Due to the increasing severity of the COVID-19 pandemic, the university has already moved all classes online starting May 17th (Mon.). Many students have already cleared out their dorms or have returned home early leaving their luggage behind. Please read the following information regarding summer accommodation:

1. **Summer Accommodation:** for those who have accommodation needs:
 - i. Residents of 1st Men Dorm and Freshmen Women Dorm:
 - a. Those who require accommodation starting June 27, please apply for summer accommodation from today until June 25(Fri.) 12 PM at <https://forms.gle/KPrtBoBHTKMKSuSy9>. From today until June 27 (Sun.), please head to <http://mis.cc.ntu.edu.tw/fee/default.asp?accgrp=961645>, under the box “payment ID” fill in your student ID to find the payment link for 2021 Summer Accommodation. Accommodation fees are NT\$3280 and NT\$3840 for 1st Men Dorm and Freshmen Women Dorm, respectively.
 - b. Applicants may reside in their original room; there is no need to move to other rooms.
 - c. If you do not reside for the full 8 weeks and clean your space and return your key:
 - Students who will continue to reside in on-campus dorms in the fall semester, please head to <https://housing.ntu.edu.tw/> and choose “summer accommodation checkout”. Your refund will be calculated by remaining weeks and the date you returned your key.
 - Students who will not be residing in on-campus dorms in the fall semester, please head to <https://housing.ntu.edu.tw/> and choose “accommodation checkout”. Your refund will be calculated by remaining weeks and the date you returned your key. Your deposit will also be returned.
 - d. Those who will reside for the full 8 weeks, please move to your new dorms for the fall semester during Aug 21 (Sat.) to Aug 29 (Sun.). Please confirm with your new resident director or the residents of your new room that your space is empty before moving in. If the relocation time is delayed due to the

pandemic, it will be further announced.

- e. If your new space is already empty before the 8th week, you may move into your new dorm early with the resident director's permission. The accommodation fee for the 8th week remains unchanged; the difference will not be refunded or required. Leaving 1st Men Dorm or Freshmen Women Dorm only requires return of key; you do not need to apply for checkout online.

ii. Residents of higher-year dorms and graduate dorms:

- a. Those who have already paid for summer accommodation at the beginning of the spring semester, and have already cleared their space and returned key before the 8th week:
 - Students who will continue to reside in on-campus dorms in the fall semester, please head to <https://housing.ntu.edu.tw/> and choose "summer accommodation checkout". Your refund will be calculated by remaining weeks and the date you returned your key.
 - Students who will not be residing in on-campus dorms in the fall semester, please head to <https://housing.ntu.edu.tw/> and choose "accommodation checkout". Your refund will be calculated by remaining weeks and the date you returned your key. Your deposit will also be returned.
- b. Short-term residents who require summer accommodation, may do so with permission from the resident director, and will require additional payment. Such accommodation is only available until Aug 21 (Sat.). Before leaving your dorm, please head to <https://housing.ntu.edu.tw/> and choose "accommodation checkout". Your refund will be calculated by remaining weeks and the date you returned your key. Your deposit will also be returned.
- c. Higher year dorm residents who have participated in the dorm drawing or have applied for internal transfer, please move to your new dorm/space at the end of the 8th week (Aug 21 to 29). Please confirm with your new resident director or the residents of your new room that your space is empty before moving in. If the relocation time is delayed due to the pandemic, it will be further announced.

2. **Luggage without Accommodation**: due to the pandemic we recommend residents

refrain from traveling; those who have returned home but have left their things behind, may be exempt from summer accommodation fee:

- i. Starting today to June 26 (Sat.), please head to <https://forms.gle/rA9d17yD63RzatNC8> to apply, those who leave luggage without accommodation must do so for the entire summer. Until the pandemic alert level goes down, applicants will not be permitted to return to their dorms, and will lose their door permissions, to prevent unnecessary travel.
- ii. Residents of 1st Men Dorm and Freshmen Women Dorm:
 - a. Residents must move to their new dorms during Aug 21 (Sat.) to Aug 29 (Sun.); when leaving you only need to return your key, online application is not required.
 - b. If you clear out your space and return home before Aug 20 (Fri.):
 - Those who will reside in on-campus dorms for the fall semester, you only need to return your key. Online application is not required. You may return to your dorm starting Sep 15 (Wed.), a week before the start of the new semester.
 - Those who will not reside in on-campus dorms for the fall semester, please head to <https://housing.ntu.edu.tw/> and choose “accommodation checkout”. You will be refunded and your deposit will be returned.
- iii. Residents of higher-year dorms and graduate dorms:
 - a. Refund procedure:
 - Those who will reside in on-campus dorms for the fall semester, if you do not enter or exit the dorm from Jun 27 to Aug 20, your summer accommodation fee will be refunded completely at the end of summer. Please head to <https://housing.ntu.edu.tw/> and choose “summer accommodation checkout”, and choose Aug 21 for date of checkout (This procedure is only for refund purposes, it does not mean you have checked out on Aug 21).
 - Those who will not reside in on-campus dorms for the fall semester (including those at the end of their accommodation period and those on the waiting list for other dorms), please head to <https://housing.ntu.edu.tw/> and choose “accommodation checkout”. You will be refunded and your deposit will be returned. If you have not entered the dorm between Jun 27 and the date of your checkout application, your summer accommodation fee and deposit will be refunded.

- b. Higher-year dorm residents who have participated in the dorm drawing or have reserved internal transfer, if you have moved to your new dorm/space before Aug 20 but have not resided, you are still eligible for refund of summer accommodation fee. Those who do reside may refund the weeks of summer accommodation before the date of relocation. When moving out of your old dorm/space, you only need to return your key, online application is not required.
- iv. If residents have special needs to return to their dorm between Jun 27 and Aug 20, or wish to return to their dorm after a drop in pandemic alert level, require permission from the resident director before doing so. Freshmen dorm residents must make up the summer accommodation fee for the remaining weeks. Higher-year dorm and graduate dorm residents may only be refunded the weeks they left luggage without accommodation. (Excluding those moving to new dorms and not residing in old dorms.)
- v. Until the level 3 pandemic alert has been lifted, freshmen dorm residents who return without their resident director's permission, will have to pay the entire summer accommodation fee, while higher-year dorm and graduate dorm residents will not be refunded their summer accommodation fee.
- vi. If your room has missing or destroyed properties during this period, the university is not liable.
3. **Emptied Space, No Accommodation**: for those who will not reside during summer and have emptied their space and returned their key:
- i. Residents of 1st Men Dorm and Freshmen Women Dorm:
Those who have emptied their space before Jun 26 and returned their key, do not need to pay summer accommodation fee:
- Those who will reside in on-campus dorms for the fall semester, only need to return their key when leaving First Men Dorm and Freshmen Women Dorm, online application is not required.
 - Those who will not reside in on-campus dorms for the fall semester, please head to <https://housing.ntu.edu.tw/> to apply for check out. Your deposit will be returned.
- ii. Residents of higher-year dorms and graduate dorms:
Those who have emptied their space before Jun 26 and returned their key:
- Those who will reside in on-campus dorms for the fall semester, please head to <https://housing.ntu.edu.tw/> and choose "summer accommodation checkout. Your summer accommodation fee will be fully refunded.

- Those who will not reside in on-campus dorms for the fall semester, please head to <https://housing.ntu.edu.tw/> and choose “summer accommodation checkout. Your summer accommodation fee will be fully refunded, along with your deposit.
- iii. Residents who will reside in on-campus dorms for the fall semester, may return starting Sep 15 (Wed.), a week before the start of the semester.
4. Deadline for students at end of accommodation term:
Undergraduate dorm is Aug 21 (Sat.)
Graduate dorm is Aug 28 (Sat.)
5. Alongside the above procedures, please follow each dorm’s regulations regarding leaving dorm procedure and nighttime/weekend/holiday check-outs. For more information, contact your resident director at https://osa_dorm.ntu.edu.tw/AboutUs/ResidentDirectors
6. During the pandemic, all forms including check-out forms, letters of authorizations, will not be provided in paper. You may email these forms to your resident directors instead.
7. The timetable for summer accommodation weeks is as follows:

	Week	Dates	Summer Weeks Refunded
Summer	1	June 27 (Sun.)~July 3 (Sat.)	7
	2	July 4 (Sun.)~July 10 (Sat.)	6
	3	July 11 (Sun.)~July 17 (Sat.)	5
	4	July 18 (Sun.)~July 24 (Sat.)	4
	5	July 25 (Sun.)~July 31 (Sat.)	3
	6	August 1 (Sun.)~August 7 (Sat.)	2
	7	August 8 (Sun.)~August 14 (Sat.)	1
	8	August 15 (Sun.)~August 21 (Sat.)	0

Best Regards,
Student Housing Service Division